

RAJASTHAN PETRO SYNTHETICS LTD.

CIN NO. L17118RJ1983PLC002658

Regd. Office: 8, Kushal Bagh, Road No. 3, University Road, Udaipur - 313001 · Web: www.rpsl.co.in, Email: investors@rpsl.co.in

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Book Closure: 23.09.14 to 30.09.2014 (both days inclusive) ·Electronic voting (e-voting):

The Company is pleased to offer the option of e-voting facility to the Members. The business, as set out in the Notice, may be transacted by e-voting. The voting period will commence at 10.00 a.m on 17th September, 2014 and will end at Wednesday 19th September, 2014. Members desiring to exercise e-voting option may refer to the detailed instructions on electronic voting on the reverse.

Instructions for e-voting:

- 1. The Notice of the 32nd Annual General Meeting (AGM) of the Company inter-alia indicating the process and manner of e-voting is being sent to all the Members.
- 2. NSDL shall be sending the User ID and Password, to those members whose shareholding is in the dematerialized format and whose email addresses are registered with the Company/Depository Participants. For members who have not registered their email address, can use the details as provided in this documents.
- 3. Open the internet browser and type the following URL: www.evoting.nsdl.com
- 4. Click on Shareholder Login
- 5. Put User ID and Password as provided in this document and click Login. If you are already registered with NSDL for e-voting then you can use your existing User ID and Password for the Login.
- If you are logging in for the first time, the Password change menu will appear. Change the Password with new Password of your choice. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- 7. Once the e-voting home page opens, click on e-voting: Active Voting Cycles.
- 8. Select "EVEN (Electronic Voting Event Number)" of the Rajasthan Petro Synthetics Limited.
- 9. Once you enter the Cast Vote page will open. Now you are ready for e-voting.
- 10. Cast your vote by selecting appropriate option and click on "Submit: and also "Confirm" when prompted.
- 11. Upon confirmation, the message "Vote cast successfully" will be displayed.
- 12. Once you have voted on the resolution, you will not be allowed to modify your vote.
- 13. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority Letter etc. together with the attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail at scrutinizer@rpsl.co.in with a copy marked to evoting@nsdl.co.in.

General Instructions:

- 1. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and evoting user manual for Shareholders available at the Downloads section of www.evoting.nsdl.com. You can also contact NSDL via email at evoting@nsdl.co.in.
- You can also update your mobile number and e-mail id in the user profile details of the folio which may be used for sending future communication(s).
- 3. The e-voting period commences on Wednesday, September 17th, 2014 (10.00 A.M. IST) and ends on Friday, September 19, 2014 (6.00 P.M. IST). During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 29th August, 2014, may cast their vote electronically. The e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently.
- 4. The voting rights of Shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date i.e., 29th August, 2014.
- 5. Since the Company is required to provide members facility to exercise their right to vote by electronic means, shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 29th August, 2014 and not casting their vote electronically, may only cast their vote at the 32nd Annual General Meeting.
- 6. Mr. Maneesh Gupta, Practicing Company Secretary (Membership No.FCS 4982) has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
- 7. The Scrutinizer shall submit the Scrutinizers' Report to the Chairman of the Company latest by 23rd September, 2014.
- 8. The Results shall be declared on or after the 32nd Annual General Meeting of the Company. The Results declared along with the Scrutinizer's Report shall be placed on the Company's website www.rpsl.co.in and on the website of NSDL within two (2) days of passing of the resolutions at the 32nd Annual General Meeting of the Company on 30th July, 2014 and communicated to BSE Ltd.

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